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**Hunter School of the Performing Arts**

**P&C Minutes**

**Committee Members:**

President: David Donnelly

Secretary: Amy Maguire

Treasurer: Philippa (Pippa) Cottle

Senior Vice-President: Harriet Ferguson

Junior Vice-President: Guy Pitkin

**Date Monday 5th September 2022**

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**Time 6.45 pm**

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**Location HSPA Staff Room**

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**Acknowledgement of Country**

David Donnelly

**Apologies**

Julie Hoey, Darren Ponman, Megan Lubinski

**Attendance**

Tracey Breese, Dee Morison, Guy Pitkin, Dave Lewis, Amanda Lewis, Mark Pegler, Kristen Allen, Malini Stephen, Pippa Cottle, David Donnelly, Harriet Ferguson, Rachel Honnef, Amy Maguire

**Minutes of previous meetings**

MOTION: To approve the Minutes of the August 2022 meeting as an accurate record.

Moved: Amy Maguire

Seconded: Harriet Ferguson

Motion carried.

**Correspondence**

Nil

**Matters Arising**

1. School photos – P&C reviewed the school photo packs provided by 3 providers.

* HSPA will book 2023 photos with Advanced Life
* P&C requesting whole school photo as part of the package

**Parent Information Session**

1. Brief presentation from Tracey Breese on the Learning Disposition Wheel

* Inspired by the book *Transforming Schools*, by Miranda Jefferson and Michael Anderson
* Providing a language for students to use to better understand themselves as learners
* Actively teaching children to engage with neuroplasticity, capacity to develop areas of learning
  + Cognitive domain (think why and how, make and express meaning, build new ideas)
  + Interpersonal domain (influence, empathy, teamwork)
  + Intrapersonal (focus, grit, curiosity)
* One way in which the school is working these skills into learning is through group assessment that builds skills in teamwork
* Resourcefulness is another area of focus – What can you learn from others? What can you teach others?
* See also Andrea Duckworth’s book on grit and Marvin Marshall’s book, *Teaching Responsibility without Reward*
* Encourages parents to consider using this language of learning in conversation with their children

2. Tracey Breese also gave a brief presentation on the new wellbeing and suspension policy

* New Department policy requires the school to rewrite its own suspension and discipline procedures
  + For example, HSPA will decide how many times a student would need to disrupt class before they received a formal warning
  + The new procedures will be drafted in consultation with staff, and the draft will be brought to the P&C for feedback
* Other key changes in the Department policy:
  + There are no more 20-day suspensions and no more categories for suspension
  + Can suspend a student for up to 10 days, up to three times per year
  + There are no automatic suspensions anymore – the school has discretion
  + No students may be left unsupervised eg in a time out
  + Students may not be told to leave the classroom to wait outside
* HSPA will be using the learning disposition wheel to inform its approach to its new policy
* The state-level change is responding to outcomes of a class action against the Department for discriminating against students with disability in the application of the discipline policy

**Reports**

*Treasurer’s Report*

The June and July financial statements were circulated prior to the meeting.

MOTION: To accept the financial statements

Moved: Harriet Ferguson

Seconded: Malini Stephen

Motion carried.

* + Pippa offers congratulations to the staff of the canteen for doing such a great job with the menu and their interactions with the students
  + See reports for figures
  + David notes that some of the funds available are forward committed to initiatives in the school for the playground, digital sign etc
  + Tracey notes the next spending priority (2023) will be a senior study area in the library

*Primary Subcommittee Report*

* Primary P&C are rebranding as ‘Poppas’ – Parents of Primary Performing Arts Students
* Not going to have formal positions on a committee
* Meetings are going to be about fundraising
* Meetings currently average about four parents in attendance – wondering if this reflects a perception that primary P&Cs are unpleasant and not inclusive
* Hoping to have more informal, friendly gatherings that will attract more parents
* Karen O’Neill (DP) will convene with support of interested parents
* Madagascar the musical is opening soon
* HSPA also hosting the Hunter Drama primary festival

*Music Subcommittee Report*

* Band centre has been vacated for building works, hoping to have keys before Christmas
* Stage band have recently performed at the jazz festival and a private function
* Choir, Stage Band and Marching Band tour had a welcome back performance for parents – well received with a fabulous presentation of photos from tour
* 87 students attended In Concert @ The Opera House
* All groups won their sections at Choralfest
* HSC showcase was a fantastic event
* HSC performances to be held in Week 9
* Marching Band to perform at Women’s Basketball World Cup
* Trial HSC exams completed
* Keen to hear from anyone who may wish to be a camp parent or volunteer at Band Camps (scheduled for Nov 20 – Dec 9)
* See report for financial details

*Principal’s Report*

* + A few staff have retired as of 2023 – Deb Gardiner (library), Jo Thorn (dance), Elena Morris-Britt (primary)
  + Amazing educators who will be greatly missed

**General business / Discussion and Questions**

* Tracey took the P&C on a tour of upgraded music spaces and showed committee members the established works for installing a lift to facilitate wheelchair access to upstairs classrooms
* Members introduced themselves and welcomed an in-person meeting
* No Oct meeting due to public holiday
* Nov meeting to be via Zoom
* Tuesday 6 Dec will be a dinner/social event rather than a meeting – proposing to have dinner at Foghorn
  + Harriet will check in with Foghorn with a tentative booking for 15-20 people
* 6 Feb will be a Zoom meeting
* In person meeting on 6 March for AGM
* David proposes that we have two Zoom meetings for every one in person meeting, noting that Zoom does make meetings accessible for people who live at a distance or do not have care options for younger children. Malini suggests alternating Zoom and in-person meetings. This is something the P&C can discuss further and plan over coming months.
* Tracey shared samples of new uniform options that will be available from May 2023 – a branded hoodie, branded fleece tracksuit pants, branded Rockwear full length tights (can be worn for dance but available to all students who wish to wear them)
* School has phased out white polo and will be phasing out the parachute jacket
* School has requested funds for Year 12 awards that P&C fund - $400 in gift cards
* Question raised by the Teachers’ Federation – how many classes have not been covered, given the issues with teacher shortages?
  + Have been able to run most of their extensive programs without extra cover
  + Three Fridays in Term 3, faculty head teachers were asked to cover double lessons
  + Two periods earlier in the term when two classes had to go to library without teachers (supervised by library staff)

**Meeting closed: 8.05pm**

**2022 Meetings to come:**

Monday 7th November (via Zoom)

Tuesday 6th December (P&C Christmas dinner)

|  |  |
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| **Profit and Loss** | |
| Hunter School of the Performing Arts P & C | |
| Month ending 30 Sep. 2022 | |
|  |  |
| **Account** | **Sep 2022** |
|  |  |
| **Trading Income** | |
| Canteen Sales | 34,274.11 |
| Music Income |  |
| Primary Income |  |
| **Total Trading Income** | **34,274.11** |
|  |  |
| **Gross Profit** | **34,274.11** |
|  |  |
| **Other Income** | |
| Interest Income |  |
| **Total Other Income** | **0.00** |
|  |  |
| **Operating Expenses** | |
| Bookkeeping and Bank Fees |  |
| Canteen Equipment | 200.00 |
| Canteen Expense | 18,854.53 |
| Gifts And Donations |  |
| Music Expense |  |
| P & C Fees and Insurance |  |
| Superannuation | 1,411.60 |
| Wages | 13,443.98 |
| **Total Operating Expenses** | **33,910.11** |
|  |  |
| **Net Profit** | **364.00** |

|  |  |
| --- | --- |
| **Profit and Loss** | |
| Hunter School of the Performing Arts P & C | |
| Month ending 31 Oct. 2022 | |
|  |  |
| **Account** | **Oct 2022** |
|  |  |
| **Trading Income** | |
| Canteen Sales | 27,836.55 |
| Music Income |  |
| Primary Income |  |
| **Total Trading Income** | **27,836.55** |
|  |  |
| **Gross Profit** | **27,836.55** |
|  |  |
| **Other Income** | |
| Interest Income |  |
| **Total Other Income** | **0.00** |
|  |  |
| **Operating Expenses** | |
| Bookkeeping and Bank Fees |  |
| Canteen Expense | 13,563.57 |
| Music Expense |  |
| Superannuation | 1,086.68 |
| Wages | 10,349.40 |
| **Total Operating Expenses** | **24,999.65** |
|  |  |
| **Net Profit** | **2,836.90** |

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| --- | --- | --- |
| **Balance Sheet** | | |
| Hunter School of the Performing Arts P & C | | |
| As at 30 September 2022 | | |
|  |  |  |
|  | **Account** | **30 Sep 2022** |
|  |  |  |
| **Assets** | | |
|  | **Bank** | |
|  | Canteen Card Account | 4,980.03 |
|  | WESTPAC Music Savings Acc | 33,101.31 |
|  | WESTPAC Music Transaction Acc | 4,758.84 |
|  | WESTPAC P&C Savings Acc | 86,135.21 |
|  | WESTPAC P&C Transactions Acc | 34,204.03 |
|  | WESTPAC Primary Savings Acc | 4,961.89 |
|  | **Total Bank** | **168,141.31** |
|  | **Current Assets** | |
|  | Petty Cash | 500.00 |
|  | **Total Current Assets** | **500.00** |
| **Total Assets** |  | **168,641.31** |
|  |  |  |
| **Liabilities** | | |
|  | **Current Liabilities** | |
|  | PAYG Withholding Payable | 6,743.44 |
|  | Superannuation Accruals Payable | 2,403.25 |
|  | Trade Creditors | 12.65 |
|  | **Total Current Liabilities** | **9,159.34** |
| **Total Liabilities** |  | **9,159.34** |
|  |  |  |
|  | **Net Assets** | **159,481.97** |
|  |  |  |
| **Equity** | | |
|  | P&C funds available for use | 116,659.93 |
|  | Music Funds | 37,860.15 |
|  | Primary Funds | 4,961.89 |
| **Total Equity** |  | **159,481.97** |

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| --- | --- | --- |
| **Balance Sheet** | | |
| Hunter School of the Performing Arts P & C | | |
| As at 31 December 2021 | | |
|  |  |  |
|  | **Account** | **31 Dec 2021** |
|  |  |  |
| **Assets** | | |
|  | **Bank** | |
|  | Canteen Card Account | 1,927.70 |
|  | WESTPAC Music Savings Acc | 33,059.91 |
|  | WESTPAC Music Transaction Acc | 1,147.30 |
|  | WESTPAC P&C Savings Acc | 86,440.53 |
|  | WESTPAC P&C Transactions Acc | 17,557.30 |
|  | WESTPAC Primary Savings Acc | 5,172.99 |
|  | **Total Bank** | **145,305.73** |
|  | **Current Assets** | |
|  | Petty Cash | 500.00 |
|  | **Total Current Assets** | **500.00** |
| **Total Assets** |  | **145,805.73** |
|  |  |  |
| **Liabilities** | | |
|  | **Current Liabilities** | |
|  | PAYG Withholding Payable | 2,679.44 |
|  | Superannuation Accruals Payable | 589.34 |
|  | Trade Creditors | 247.96 |
|  | **Total Current Liabilities** | **3,516.74** |
| **Total Liabilities** |  | **3,516.74** |
|  |  |  |
|  | **Net Assets** | **142,288.99** |
|  |  |  |
| **Equity** | | |
|  | P&C funds available for use | 102,908.79 |
|  | Music Funds | 34,207.21 |
|  | Primary funds | 5,172.99 |
| **Total Equity** |  | **142,288.99** |

**Music Subcommittee Report**