



Hunter School of the Performing Arts

P&C Minutes

Date	Monday 16 th October 2023
Time	7.00 pm
Location	via Zoom

Committee Members:

President:	Dave Lewis
Secretary:	Amy Maguire
Treasurer:	Philippa (Pippa) Cottle
Senior Vice-President:	Guy Pitkin
Junior Vice-President:	Harriet Ferguson
Canteen Treasurer:	Barry Dismoor

Acknowledgement of Country

Dave Lewis acknowledged country and the P&C briefly discussed mirroring the practice at HSPA of sharing acknowledgment of country among P&C members in future meetings.

Apologies

Amanda Lewis

Attendance

Pippa Cottle, Barry Dismoor, Naomi Hall, Rachel Honnef, Dave Lewis, Harriet Ferguson, Amy Maguire, Dee Morison, Guy Pitkin, Darren Ponman, Ali Sobel-Read, Kevin Sobel-Read, Bernadette van de Wijgaart

Minutes of previous meetings

MOTION: To approve the Minutes of the September 2023 meeting as an accurate record.

Moved: Guy Pitkin

Seconded: Dee Morison

Motion carried.

Correspondence

Nil

Matters Arising

- Oval works update**

Darren reports that the posts are up and the oval is filled with students at break times using the facility. It will take time for the grass to come in but the works are progressing very well and the school is grateful for P&C support on this.

- Mobile phone Procedure feedback. Refer Principal SWAY newsletter.**

Darren reports an overwhelming positive process of implementation of the new mobile phone procedure.

Ali Sobel-Read shares thanks to HSPA staff for thoughtful roll out of the policy and openness to student commentary about their needs.

- Term 4, Week 8 P&C dinner – location tbd**

Dave Lewis open to suggestion from members about location of dinner – members welcome to suggest venues.

New Matters

- **Community Building Partnerships grant and Sponsorship packages**

Rachel notes P&C is eligible to apply (by 27 Oct) for NSW Community Building Partnerships grant scheme. Average funding in this scheme is about \$20,000, maximum is around \$55-60,000. There is \$300,000 available in the local electorate. Rachel offers to apply for a grant to fund a playground in the primary school campus (quotes currently being obtained to estimate cost) and to finalise plantings in the yarning circle (estimated at \$3,500-\$5,000).

Rachel notes that Poppas have already raised about \$14,000 to go towards the cost of a playground. Being able to show this as a commitment in the grant application will strengthen it, and there is strong support in the P&C for this agenda – if the application is successful but the funds fall short, then the P&C could discuss supplementing this project.

This application may also take into account a need to replace some failing soft fall in the primary campus.

Thank you to Rachel for her generous support of the school in this regard.

- **Poppas request for Junior award voucher**

Request for \$750 for primary end-of-year performing arts and sporting achievement awards (3 x \$100 vouchers + 9 x \$50 vouchers). If approved, could this be an annual commitment?

P&C proposes consideration of prepaid EFTPOS cards rather than Westfield vouchers to make it as accessible as possible and encourage people to support local business.

MOTION: To make an annual commitment to fund these awards for the primary school.

Moved by Pippa and seconded by Harriet – carried unanimously.

- **Treasurer role for 2024**

Pippa's daughter will be moving to a different school for 2024. Pippa will be on board until March 2024, but would like a nominee to take on that role asap so that she can manage a handover. Pippa notes the excellent support of an accountant to ensure quality control. Dee and Pippa happy to provide support.

Barry Dismorr volunteers to take on the Treasurer role from Pippa.

New Business

- **Sponsorship Query**

Rachel raises the question of whether HSPA would benefit from preparing donation packages to give to local businesses. This idea came from a HSPA teacher who fundraises in this way for their child's primary school. One option for donors would be to include electronic advertising on the new screen.

Dave asks Darren to comment on whether there is a risk of conflict of interest. Certainly the proposal does raise a risk and would need to be managed by the P&C rather than the school. Also concerned that the school's social media channels could be compromised by advertising spam.

Darren raises the question of where advertising would appear? He would rule out social media and suggests that performances are the most likely opportunities. The school would need to consider what space is appropriate and available to sell.

Naomi asks whether businesses would want to sponsor the school generally or whether they would need to know that funds were going to a specific purpose.

Rachel will drop off a hard copy of fundraising materials she has from another school and Darren will arrange for scanned copies to be distributed to P&C members. We can have another discussion in future once we have a clearer picture of what this proposal might require.

- **Leaders' Blazers**

Darren notes that the P&C sponsors the leadership teams' blazers annually – four blazers required at around \$500 each. Pippa confirms that this has been standard practice and Dave requests that the minutes reflect the P&C's willingness to make this an annual commitment.

- **Harriet Ferguson's last P&C meeting**

Darren thanks Harriet for 10 years of dedicated work on P&C, Music Subcommittee, as a camp parent and in so many other forms. Dave and other members thank Harriet and a special acknowledgment of Harriet's contributions will be offered at the P&C dinner.

Reports

- **Treasurer's Report**

- Thanks to Dee, Rachel and Jenny for doing a fabulous job in the canteen
- \$33,566 in canteen sales in September
- See reports for other figures – strong, given that it wasn't a full month (due to school holidays)

- **Canteen Report**

- See report as circulated

- **POPPAS Report**

- See report as circulated
- Dave acknowledges Dee, Rachel, Pippa and Harriet for driving growth in the primary area

- **Music Subcommittee Report**

- Mango fundraiser currently on
- Legally Blonde has a hard working orchestra
- Harriet has requested a new music subcommittee rep to nominate to give reports to the P&C

Principal's report

Darren Ponman

- Timetable work is ongoing at present
- This helps to determine staff needs for 2024
- HSPA has filled some new positions and is well set up for the next year
- Going to merit selection for Head Teacher PDHPE – Clemma Mansfield has been relieving in that position for the past three years
- Darren acknowledges the staff responsible for bringing Legally Blonde to the stage – the production is looking and sounding fantastic. So many great contributors among the student body, including marching band who are performing in advance of evening shows.

Meeting closed: 7.55pm

2023 Meetings to come:

No formal meetings remaining this year. The P&C will hold its annual dinner late in Term 4. Members are encouraged to raise any matters with the P&C for discussion as this can still be facilitated by email or with ad hoc discussions as needed.