



Date Monday 1st February 2021

Time 7.00pm

Location HSPA Library

Attendance

David Donnelly (President), Julie Hoey (Secretary), Dee Morison (Treasurer), Emma Walker-Coon, Leslee Brown, Anthony Callen, Guy Pitkin, Mark Pegler, Nicole Loechner, Lynne Kentish, Ali Raine, Harriet Ferguson, Lisa Griffin, Bree Harvey-Bice (Acting Principal), Darren Ponman (Deputy Principal), Malini Stephen (Payroll treasurer), Pippa Cottle, Kath Fotheringham.

Apologies

Amanda Linstrom, Mardi Ryan, Bernadette van de Wijngaart, Natalie Allen

Minutes of previous meeting

Motion: to accept the Minutes of the November 2020 meeting as a true and accurate record.

Moved: Dee Morison

Seconded: Mark Pegler

Approved

Business arising from previous minutes

- Approval of September and October financial reports (Balance Sheet and P&L Statement), received at November meeting.

Moved: David Donnelly

Seconded: Harriet Ferguson

Approved.

Decisions made outside of meeting

Request by school for funds for sound/video equipment as per quote from Dragon Image, for \$22,739.20. Request and quote emailed to P&C members 9th December. Approved via email vote. Quote included camera and equipment to stream assemblies and events from different locations around the school.

Zoom vs Face-to-Face meetings

Suggestion that we have some Zoom meetings, perhaps with presentations by Head Teachers.

Face-to-face meetings: revert to 7.00pm start time.

Next month's meeting is the AGM. Positions become vacant and open. First Monday of March.

Parent forums on various topics – link with/supported by P&C (not necessarily at same time as meeting.) Bree reported that Elevate Education is booked again. That had a big parent response last time. Catch up sessions for Years 10,11,12 in Week 5, then next round of sessions after that. Last year David and Jo organised letters to new Year 7 parents; David will discuss that with Bree.

Following Jo's Gray's departure, the school seeks P&C representatives to be on the selection committee panel for the Principal's position: David Donnelly, Harriet Ferguson. Also seeking P&C reps for Library position.

Discussed a parting gift for Jo.

Correspondence

Nil

Reports

- PRINCIPAL'S REPORT

Bree commented on Jo Gray's departure. Jo was very torn, but has the opportunity to make important changes. Was encouraged to do it by her boss and people above her. The HSPA executive worked very closely together last year; very unified team; everyone knows all the business, so things have been able to continue running smoothly.

Bree reported on staff changes brought about while waiting to fill Jo's role, as well as other staff changes this year. See details at end of Minutes

High Potential and Gifted Education policy for the Department – being introduced this year. All students at this school have high potential in their area of audition. HSPA has developed a new procedure in response to the Department's new policy. Mid-way through year, will be looking for someone from the P&C to be involved in this. Be part of the working party.

RESOLVED: to write to Jo and congratulate her as the P&C, and to wish her well.

Darren Ponman:

Changes to the day structure.

Check-in program. Too early to report on how that's going. Staff have been trained.

Comprehensively resourced.

Thursday P4: Reach period. Every student in their area of performing arts. Guest speakers, etc.

Music: P4 and into lunch.

Dance: Two weeks of Moulin Rouge workshops with Becky Higgins

Lots of former students returning as guest speakers.

2020 HSC

Didn't get a chance to have an ATAR breakfast with the students.

Careers advisor (Deanna Longobardi) is doing post-school surveys. Over 70 students were offered places before sitting the HSC exams. Many different pathways into Uni now, not just the ATAR.

Year 7 Camp is on next week. Covid measures in place. Not as many schools on site. Almost every single student is going – a long time since that's happened.

Swimming carnival is on tomorrow.

David Donnelly welcomed Bree as acting Principal. The P&C is looking forward to working with you.

- TREASURER'S REPORT

December statements will be circulated.

Of note: Total equity: Nearly \$98,000. Funds available for use: \$65,800 less video equipment. \$13,000 profit in December in canteen.

Healthy Kids Association membership: Good resource. Lots of ideas, online recipes. Propose to pay for three years: \$299. **APPROVED.**

Dee: shout out to two guys who did a fantastic video to promote the canteen. Darren: Will put it on website / Facebook.

- CANTEEN SUBCOMMITTEE REPORT

(From Emma Walker-Coon)

HSPA Canteen Report

1/2/21

- The Canteen is up and running again for 2021. Lynne and I spent Wednesday and Thursday getting the canteen ready for our first day of service on Friday. We're closed tomorrow, due to the Swimming carnival
- The Menu has been updated, with a few price rises, which were necessary due to wholesaler price rises and packaging cost increases. Two ice block items, sandwiches, salad tubs and whole salad wraps went up by 50 cents, as did watermelon tubs and pasta tubs. (The first pasta price increase since we started selling it 6 or 7 years ago!)
- The students that are new to the school are enjoying the variety in our canteen. Some of them are struggling to make decisions, as there are so many choices!
- We've sold 125 book packs to Year 7 families and lots of calculators. Orientation days were very busy mornings for the canteen and SASS staff!
- We have had a wonderful response to our request for new volunteers. We now have 64 different volunteers on our roster. Some come weekly, some fortnightly, most come every month and a few come once a term. We are so grateful to have this many people volunteer their time in the canteen. All of the Canteen managers I am in contact with are struggling to get just a few volunteers, so we are truly blessed. What a great place HSPA is to work at!
- Late last year one of our freezers ceased working. A new compressor was going to cost as much as a new freezer, so over the holidays we have researched commercial freezers to find a replacement. We have found a 670 litre freezer from WELLKART and have a quote, which comes in under the \$2500 amount we were offered by the P&C executive last year. We're hoping to get it ordered and delivered as soon as possible, as we are playing tetris in the remaining freezers!.

Thanks very much for the continual support of the P&C. Our canteen is very busy, but a really enjoyable place to work.

Emma Walker-Coon, Lynne Kentish and Dee Morison

Noted that two extra people volunteered at tonight's Primary Subcommittee meeting.

- PRIMARY SUBCOMMITTEE REPORT

Anthony: Nothing significant to report. New playground should be in for Term 2. Grass has gone down.

Bree: Primary newsletter due out on Friday – could put something in from the P&C

- MUSIC SUBCOMMITTEE REPORT

From Felicity Ferguson-Tait via email:

Nothing to report from Music Committee other than how fabulous it was to get a couple of gigs in at the end of 2020 - Marching Band: Gloucester Night Markets and the Newcastle Farmers Markets before Christmas, and Stage Band's performance at the Celebration of Achievement evening.

General business

Bell times.

Canteen. Staff normally finished at 1.30, now 2.10. There are other things they can do before close (can't close off cash, etc.) We'll work it out; routine needs to adjust.

Uniforms

Lisa: Driving past Newcastle High on orientation day. Marquee out the front with uniforms. Something like this at HSPA could alleviate the room constraints of the uniform shop – long queues formed because so few people can fit in. HSPA has had a lot of trouble this year, especially with supply. In a marquee, could do a second-hand section as well.

Bree: Senior student executive keen to improve the standard to which students are wearing the uniform e.g. Gotcha photos.

Meeting closed: 8.22pm

Next meeting: 1st March + AGM

2021 Staffing Changes

Ms Alysha McCann who is joining us from Francis Greenway High to relieve as Head Teacher Drama while Ms Ravenna Gregory is working as a consultant with the Arts Unit.

Ms Clemma Mansfield from Singleton High will relieve as Head Teacher PDHPE while Ms Michelle Maher takes on a Deputy Position at Callaghan College Waratah Technology Campus. Also in PDHPE in a temporary capacity is Ms Rachelle Hoskin.

Ms Jennine Taylor in HSIE has been recognised for her expertise in Modern History and will take on a role, mentoring teachers across the region. Ms Taylor will still be very much a part of our school but some of her lessons will be taught by Ms Grace Lozoraitias-Jones.

In LOTE Lina Lay is relieving for Ebony Rowe for term 1 while she continues her maternity leave. Also new to HSIE in a temporary capacity are Mr Peter Kilburn and Ms Caitlynn Vasella.

Ms Shelly Savage has accepted a permanent position in our English faculty.

In Dance we are joined by Ms Martinique Foley and welcome back Mrs Penny Fleming who are both filling temporary part time roles.

In Music Ms Chris Danvers joins us for 12 months on leave from Kotara High.

Mrs Robyn Lynch is relieving in the Teacher Librarian role for Term 1 whilst we fill the position permanently.

In Mathematics we have welcomed back Ms Corrine Vingerhoed (now Ms Towns) and Ms Anna Williams is joining us in a temporary role for the year.

In SASS- Carianne Jones is joining us from CCWTC.