



# Hunter School of the Performing Arts

## P&C Minutes

<b>Date</b>	<b>Monday 4<sup>th</sup> May 2020</b>
<b>Time</b>	<b>6.00 pm</b>
<b>Location</b>	<b>Remote via Zoom</b>

### **ATTENDANCE**

David Donnelly (President), Julie Hoey (Secretary), Dee Morrison (Treasurer), Malini Stephen (Senior Vice President), Emma Walker-Coon, Jo Gray (Principal), Darren Ponman (Deputy Principal), Nicola & Johan Steiner, Bree Harvey-Bice (Deputy Principal), Gwen Flanigan, Cherie Watters-Cowan, Hayley Roussell, Lee Chadban, Belinda Epstein, Bernadette Van de Wijngaart, Lynne Kentish.

### **APOLOGIES**

Harriet Ferguson, Mardi Ryan.

### **REPORT FROM DAVID DONNELLY:**

Thanks to those who participated in the Morning Tea for staff; those who made food , and Emma and Lynne who distributed the food. Thank you to Malini's for the great idea.

JobKeeper for canteen staff. Dee has worked with an accountant to get that all sorted out. That is up and running. Fantastic outcome – very tricky process. Also a bonus payment / stimulus payment.

Canteen: Will re-open on Monday, just with one person staffed (Emma & Lynne). Good ideas on how to manage the situation, with reduced numbers of students, etc. All good hygiene will be in place. Alcohol wipes for EFTPOS machine, gel, gloves, windows, etc.

### **COVID-19 RESPONSE**

Jo Gray:

Thank you for Morning Tea. Staff really appreciated it, and the recognition for their hard work. It's been extremely hard going for them.

Staggered return to school: Not ideal situation. Parameters they have been given to plan with include: ten students in a class; all siblings on same day; only one method of delivery; delivery to both students on campus and students at home.

Full return? It seems like to be sooner rather than later. If not, will be a week-to-week evaluation and response.

HSPA students haven't missed a single lesson with their teachers. Can't be said for all other schools. Issues with private schools going back physically. Our Year 12s (and other years) have had a lesson with their teachers every time time-tabled.

NESA – very loud about not disadvantaging students.

Universities – very loud about supporting offers.

Have spent a lot of time thinking about how to do this without disadvantaging them.

If students choose to stay home (e.g. compromised immune system, etc.) – they can be marked present IF they are still engaged in the online delivery. Can access the work later if they have appointments etc. School can see student engagement. Have a good eye on students who aren't engaged. Contacting home if there is an issue for a couple of days. Office staff – checking if there's technology issue. Otherwise – looking at wellbeing issues.

Remember: any students who want/need to come, on any day, can do so.

Time between end of school and buses – supervised in playground, supervised at buses. Can continue working if they want.

Gwen: question: Assessment delivery / submission. Daughter: Year 9. Different way of submitting last term to this term.

Answer: Depending on requirements of task or the subject, there are a variety of ways that tasks can be submitted. All through Canvas – but a variety of methods. Problems: first port of call is subject teacher. Technology concern: press Technology button.

Every morning there is a student briefing. Button for year group at bottom of info – submit if they're having issues. Goes to Bree or Darren. Haven't had very many – very small number.

Emma – her daughter having issues with emails. Jo will check.

This year's musical – still planning to go ahead. Week 1 and 2 of Term 4. Have also booked Week 7 and 8 of Term 4 as a backup.

Auditions going ahead? How? Next week. Have all moved online. Submitting auditions. Won't be able to assess group components. Uploading to Vimeo. Audition panels will operate as usual. Drama: also have live audition. Secure YouTube link + live Zoom improvisation.

Ongoing changes to NESA advice. Latest one today about English Extension 2 – short film. Film itself won't be marked – only the process. Lack of access to other people – to film other people.

15<sup>th</sup> May – exam timetable due out. Possible issues with supervising people – most are retired teachers > 60 years old.

Starstruck etc. have been cancelled.

School Captains came up with idea of HSPA Big Day Out – rolling day of performances, etc. No firm plans as yet. Will try to provide opportunities where possible.

Consolidating streaming infrastructure in the theatre. Remote control cameras, vision mixing software, etc.

## **REPORTS**

### ***Treasurer's Report***

Submitted via email and to be distributed with Minutes.

Lee – HSPA handling of this situation – runs rings around her other child's school. Very impressive.

## **GENERAL BUSINESS**

Nil

**Meeting finished:** 6.38pm

**Next meeting:** Monday 1<sup>st</sup> June

## TREASURER'S REPORT

Today I got the good news that we will receive a Gov stimulus of \$10 000 less the first quarters tax, so \$8701

Nice to get some good news!

Emma & Lynne qualified for the Job Keeper payments, it was all quite complex and messy so Karen from Kountable has organised that for us.

Canteen sales in April were a massive \$495.

We are still waiting on reimbursement of Job Keeper which I believe is being rolled out from today!

# Balance Sheet

Hunter School of Performing Arts P & C

As at 30 April 2020

Account	30 Apr 2020
<b>Assets</b>	
<b>Bank</b>	
WESTPAC Music Savings Acc	33,684.89
WESTPAC Music Transaction Acc	205.09
WESTPAC P&C Savings Acc	17,538.31
WESTPAC P&C Transactions Acc	4,073.20
WESTPAC Primary Savings Acc	13,138.39
<b>Total Bank</b>	<b>68,639.88</b>
<b>Current Assets</b>	
Petty Cash	500.00
<b>Total Current Assets</b>	<b>500.00</b>
<b>Total Assets</b>	<b>69,139.88</b>
<b>Liabilities</b>	
<b>Current Liabilities</b>	
PAYG Withholding Payable	2,157.00
Superannuation Accruals Payable	266.75
Wages Payable - Payroll	3,573.40
<b>Total Current Liabilities</b>	<b>5,997.15</b>
<b>Non-current Liabilities</b>	
Prov'n for Long Service Leave	5,875.00
<b>Total Non-current Liabilities</b>	<b>5,875.00</b>
<b>Total Liabilities</b>	<b>11,872.15</b>
<b>Net Assets</b>	
	<b>57,267.73</b>
<b>Equity</b>	
P & C Funds Available for use	9,739.36
<b>Music Funds</b>	<b>33,889.98</b>
Primary funds	13,138.39
<b>Total Equity</b>	<b>56,767.73</b>

The discrepancy between Total equity and Net assets of \$500 is the Petty Cash